

# CYNGOR SIR YNYS MÔN

**Pwyllgor: Pwyllgor Sgriwtini Corfforaethol**

**Dyddiad y cyfarfod: 28/7/11**

**Cyfarwyddwr Corfforaethol Perthnasol: Richard Parry Jones**

**Comisiynydd Perthnasol: Byron Davies**

## **Pennawd yr Adroddiad: Cytundeb Canlyniadau 2010/11-2012/13**

**Datganiad ar y Sefyllfa ar Ddiwedd y Flwyddyn - Blwyddyn Un (2010-2011)**

### **1.0 Pwrpas yr Adroddiad**

1.1 Pwrpas yr adroddiad yw rhoddi cyfle i Sgriwtini ystyried y cynnydd a wnaed gyda chyflawni'r Cytundeb Canlyniadau ar ddiwedd blwyddyn un (2010-2011) o raglen 3 blynedd (2010/11 - 2012/13). Mae'r hunanasesiad hwn yn seiliedig ar wybodaeth a thystiolaeth a gasglwyd ac a ystyriwyd hyd yma ac mae'n waith sy'n mynd rhagddo ac sy'n cynnwys ymgysylltu'n ffurfiol gyda'r Llywodraeth Cymru (LIC).

### **2.0 Materion ar gyfer Sgriwtini**

2.1 Erys y Cytundeb Canlyniadau'n un o feisydd blaenoriaeth Llywodraeth Cymru o ran darparu ar y cyd y gwasanaethau perthnasol yn erbyn ei themâu strategol a'i rhaglen gydweithio.

2.2 Mae'r Cytundeb Canlyniadau wedi cael ei nodi yng Nghynllun Busnes Corfforaethol Cyngor Sir Ynys Môn fel un o'n prif flaenoriaethau ar gyfer 2011-2012.

2.3 Mae'r Grant Cytundeb Canlyniadau yn cynrychioli incwm blynnyddol posibl oddeutu £743k i'r Awdurdod.

2.4 Dylai'r Pwyllgor Sgriwtini ystyried perfformiad yn erbyn y cyfan o'n meysydd Cytundeb Canlyniadau ar ddiwedd blwyddyn un (2010/11) ond gan roddi sylw penodol i'r meysydd Cytundeb Canlyniadau hynny sydd ddim wedi bod mor llwyddiannus ag y byddem yn dymuno iddynt fod neu'n rhagweld iddynt fod (fel yr amlinellir yn Atodiad 1). Mae angen

ystyried y gwensi a ddysgwyd yn ystod Blwyddyn 1 er mwyn sicrhau'r dyraniad grant llawn yn ystod Blynnyddoedd 2 a 3 (2011/12 & 2012/13).

### 3. Cefndir

- 3.1 Cyhoeddodd Llywodraeth Cynulliad Cymru (LICC) y Prosbectws Cytundeb Canlyniadau i Brif Weithredwyr Awdurdodau Lleol (ALI), Arweinyddion ALI a Phrif Weithredwr y Cymdeithas Llywodraeth Leol Cymru (SLILC) ar 31 Mawrth 2010.
- 3.2 Yn y prosbectws eglurwyd sut y dylai awdurdodau lleol a LICC weithio gyda'i gilydd i ddatblygu a monitro Cytundeb Canlyniadau er mwyn gwella canlyniadau ar gyfer pobl leol.
- 3.3 Cyflwynwyd Cytundebau Canlyniadau gan LICC i ddisodli'r Cytundebau Gwella a ddaeth i ben ym Mawrth 2010. Bydd y cytundeb cychwynnol yn cynnwys y cyfnod rhwng 1 Ebrill 2010 a 31 Mawrth 2013. Yn unol â hyn, bydd y Grant Cytundeb Canlyniadau yn disodli'r Grant Cytundeb Gwella ac mae'r trefniadau a bennwyd gan LICC yn nodi y bydd y grant yn cael ei dalu ar lefel a fydd yn cyd-fynd a lefel cyrhaeddiad yn erbyn y canlyniadau a nodwyd.
- 3.4 Rhaid i bob Cytundeb Canlyniadau rhwng awdurdod lleol unigol a Llywodraeth y Cynulliad gynnwys:
  - Nifer o Ganlyniadau Cyffredinol. Rhaid i bob Awdurdod ddewis un o'r rhestr o ganlyniadau a nodwyd gan LICC o fewn pob un o'r deg Thema Strategol; a
  - Thystiolaeth o sut y mae'r awdurdodau yn bwriadu mesur perfformiad i ddangos y cynydd y maent yn ceisio ei wneud yn erbyn bob canlyniad cyffredinol.
- 3.5 Tra'n cefnogi'r cysniad yn gyffredinol, mae CLILC wedi codi pryderon gyda LICC ynglŷn â'r broses o ddatblygu Cytundebau Canlyniadau ac, yn arbennig felly, y fformiwla gyllido a ddefnyddir i benderfynu ar lefel y grant i bob Awdurdod.
- 3.6 Blwyddyn gyntaf y Cytundeb Canlyniadau fydd hefyd y flwyddyn fonitro gyntaf h.y. bydd y grant yn cael ei dalu yn 2011/12 ar gyfer perfformiad yn ystod 2010/11.
- 3.7 Mae'r system sgorio yn rhoddi pwyslais mawr ar gydweithio; i gydnabod y ffaith na fedr un sefydliad wella canlyniadau ar gyfer dinasyddion, mae LICC wedi cynnwys yr angenheidrwydd i gydweithio yn y fformiwla grant ar gyfer Cytundeb Canlyniadau a chanlyniad hyn yw na fedrir sicrhau'r grant uchaf bosibl heb ddangos tystiolaeth o weithio partneriaethol.
- 3.8 Mae i bob un o'r Canlyniadau Cyffredinol yn y deg Thema Strategol a nodwyd gan LICC yr un pwysoliad dan y meini prawf cymhwyster grant a bydd sgoriau'n cael eu rhoddi ar y sail ganlynol:-

- Cydweithio'n holol lwyddiannus - **3**
- Camau Gweithredu'r ALI (yn unig) yn llwyddiannus neu'r camau cydweithredu cydweithio yn rhannol lwyddiannus – **2**
- Camau Gweithredu'r ALI (yn unig) yn rhannol lwyddiannus neu'r camau cydweithredu o ran cydweithio'n aflwyddiannus – **1**
- Camau Gweithredu'r ALI (yn unig) yn aflwyddiannus – **0**.

3.8 Byd taliad terfynol y grant yn cael ei wneud ddiwedd mis Mawrth bob blwyddyn ar y sail pro rata isod:

- 25 – 30 pwyntiau – 100%
- 20 – 24 pwyntiau – 75%
- 15 – 19 pwyntiau – 50%
- 0 – 14 pwyntiau – 0%

#### **4. Y Sefyllfa Gyfredol**

4.1 Mae'r deg Thema Strategol a nodwyd gan LICC a'r blaenoriaethau a ddewisodd y Cyngor o'r is-themâu sydd ar gael wedi'u nodi yn Nhabl 1, ac yn Nhabl 2, ceir crynodeb o'n hunanasesiad cychwynnol ni ein hunain a meysydd lle gwelwyd diffyg ym Mlwyddyn 1 (2010/11) yn erbyn y cyfan o'n meysydd canlyniadau. Mae gwybodaeth fanwl ynglyn a'r meysydd cytundeb canlyniadau hynny lle nad ydym wedi bod mor llwyddiannus ag y gobeithiwyd ynghlwm yn Atodiad 1.

**Tabl 1**

Amcanion Strategol LICC	Y meysydd canlyniadau a ddewiswyd gan CSYM
<u><a href="#">Bywyd Hirach o ansawdd gwell a Chanlyniadau Tecach i Bawb</a></u>	Gwell iechyd drwy gydol oes
<u><a href="#">Mae Gofal Cymdeithasol da yn golygu fod Pobl yn mwynhau Bywyd o Ansawdd Gwell</a></u>	Darparu cefnogaeth fel y gall pobl fyw'n annibynnol
<u><a href="#">Mae Economi Gref a Llewyrchus o gymorth i Leihau Tlodi</a></u>	Llai o bobl yn byw mewn tlodi
<u><a href="#">Plant a Phobl Ifanc yn tyfu i fyny i fod yn Ddinasyddion Gweithgar ac yn sicrhau'r Safonau Uchaf Posib o ran Lles</a></u>	Bod ag Amrediad Cynhwysfawr o Gyfleoedd Addysg a Dysgu
<u><a href="#">Pobl yn cael yr Addysg a'r Sgiliau i fyw bywydau llewyrchus a llawn</a></u>	Cyrhaeddiad addysgol yn gwella

<u>Cymunedau Bywiog a Diogel gyda Thai Da a System Drafnidiaeth sy'n gynaliadwy</u>	Llai o ddigartrefedd
<u>Mae Cymru'n Gymdeithas Carbon Isel a Gwastraff Isel sy'n gwneud Defnydd Effeithlon o Ynni</u>	Effeithlonrwydd o ran Gwastraff ac Adnoddau Naturiol
<u>Bod yr Amgylchedd yn cael ei warchod a'i fod yn gynaliadwy</u>	Gwella ansawdd yr amgylchedd naturiol a'r mwynhad ohono
<u>Bod ein Hiaith, ein Diwylliant a'n Treftadaeth yn Ffynnu</u>	Mwy o bobl yn cymryd rhan yn y Celfyddydau, Gweithgareddau Diwylliannol a'r Amgylchedd Hanesyddol
<u>Mae Gwasanaethau Cyhoeddus yn Effeithiol ac yn rhoi Gwerth am Arian</u>	Rheoli Asedau'n Well

Tabl 2

Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd
CC1	11	11	14	8
<b>Thema LICC: <u>Bywyd Hirach o Well Ansawdd a Chanlyniadau Tecach i Bawb</u></b>				
<b>Blaenoriaeth CSYM:</b> Gwell lechyd trwy gydol oes				
<p><b>Hunanasesiad:</b> Gellir ystyried bod y canlyniad hwn yn <b>llwyddiannus</b>, oherwydd rydym, i raddau sylweddol, wedi cyflawni'r canlyniadau a fwriadwyd ac mae mwy o dystiolaeth ein bod wedi llwyddo na'n bod yn methu. Er nad ydym wedi cyflawni'r cyfan o'r targedau, gellir ystyried y prif dargedau na fu modd eu cyrraedd fel diffygion bychan: mae'r diffyg mewn perfformiad yn rhy fychan i ni fod wedi'i ragweld yn rhesymol wrth bennu'r targed. Bu cydweithio'n llwyddiannus o ran cyflawni'r canlyniadau hyn.</p>				
<p><b>Prif Ddiffyg(ion):</b> Un mater penodol y mae angen cyfeirio ato yw sesiynau nofio am ddim y Gwasanaethau Hamdden (nifer y sesiynau nofio - y bobl ifanc fynychodd y sesiynau achlysuol nofio am ddim). Roedd y targed a Bennwyd yn seiliedig ar gamglandriad o'r targed gwreiddiol a oedd yn seiliedig ar gynnydd incrementol o waelodlin blwyddyn lawn 2009-10, ond heb gymryd i ystyriaeth ganllawiau LICC ynghylch darpariaeth ostyngol a gyhoeddwyd yn Ebrill 2010. Os ydym yn defnyddio'r targedau pro rata, byddai gennym darged o 4,311 ac yn erbyn y targed hwnnw cyflawnwyd 5,219 (gweler Atodiad 1)</p>				

Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd										
CC2	4	3 (cynnydd digonol gydag 1)	10	6										
<b>Thema LICC: Mae Gofal Cymdeithasol Da yn Golygu bod Pobl yn Mwynhau Bywyd o Ansawdd Gwell</b>														
<b>Blaenoriaeth CSYM:</b> Darparu cefnogaeth fel y gall pobl fyw'n annibynnol														
<p><b>Hunanasesiad:</b> Rydym yn cyflwyno'r CC hwn fel un a oedd yn <b>rhannol lwyddiannus</b>. Rydym foddy bynnag wedi cwblhau gweithredu ac rydym yn hyderus y bydd y strwythur newydd sydd bellach wedi ei sefydlu yn fod i ni gyflawni ein targedau ar gyfer eleni. Bu cydweithio'n llwyddiannus o ran cwblhau'r camau gweithredu a nodwyd.</p>														
<p><b>Prif Ddifyg(ion): Gwasanaethau Cymdeithasol - Teleofal.</b> Nid ydym wedi cyflawni'r cyfan o'n canlyniadau o ran cyflawni targedau ar gyfer pob Haen o Ddefnyddwyr Gwasanaethau Teleofal yn bennaf oherwydd materion staffio/capasiti yn sgil salwch/absenoldeb mamolaeth. Darparwyd gwasanaeth wrth gefn er mwyn sicrhau parhad busnes Teleofal, ond nid oedd capaciti ar gyfer hyrwyddo'r gwasanaeth yn effeithiol er mwyn ei yrru yn ei flaen. Mae Tîm Teleofal penodol wedi cael ei sefydlu ers 01/03/2011 a bydd tîm yn gweithredu ac yn gyrru'r rhaglen Teleofal yma ar Ynys Môn (Gweler Atodiad 1)</p>														
<table border="1"> <thead> <tr> <th>Cytundeb Canlyniadau</th><th>Camau a Bennwyd</th><th>Camau a Gyflawnwyd</th><th>Mesurau a Bennwyd</th><th>Mesurau a Gyflawnwyd</th></tr> </thead> <tbody> <tr> <td>CC3</td><td>9</td><td>9</td><td>4</td><td>3</td></tr> </tbody> </table>					Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd	CC3	9	9	4	3
Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd										
CC3	9	9	4	3										
<b>Thema LICC: Mae Economi Gref a Llewyrchus o Gymorth i Leihau Tlodi</b>														
<b>Blaenoriaeth CSYM:</b> Llai o Bobl yn Byw mewn Tlodi														
<p><b>Hunanasesiad:</b> Gellir ystyried bod y canlyniad hwn yn <b>hollo lwyddiannus</b>, oherwydd rydym i raddau helaeth wedi cyflawni'r canlyniadau a fwriadwyd ac mae mwy o dystiolaeth ein bod wedi llwyddo na wedi methu. Bu'r cydweithio ar y canlyniadau hyn yn llwyddiannus.</p>														
<p><b>Prif Ddifyg(ion): Manteision.</b> Ni fu modd i ni adrodd ar un mesur mewn perthynas â Budd-daliadau (y % o gyfeiriadau llwyddiannus a arweiniodd at gais) oherwydd methiant ar ran Partner. Mae penderfyniad polisi a wnaed gan yr Adran Gwaith a Phensiynau i roi'r gorau i ddarparu data yn golygu na fydd modd i'r Cyngor adrodd ar y wybodaeth yr oedd ei hangen dan y Cytundeb Canlyniadau. Nid oedd y Cyngor yn gwybod am y penderfyniad polisi cyn gweithredu hyn. Rydym bellach wedi aildrafod targedau mwy perthnasol ar gyfer blynnyddoedd 2 a 3 gyda LLC.</p>														

Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd
CC4	6	5	7	6 (+1 diffyg bychan)
<b>Thema LICC:</b> <u>Plant a Phobl Ifanc yn Tyfu i Fyny i fod yn Ddinasyddion Gweithgar a Sicrhau'r Safonau Uchaf Posibl o ran Lles</u>				
<b>Blaenoriaeth CSYM:</b> Bod ag Amrediad Cynhwysfawr o Gyfleoedd Addysg a Dysgu				
<p><b>Hunanasesiad:</b> Yn ein barn ni, bu'r CC hwn yn <b>hollo lwyddiannus</b> ac rydym wedi cyflawni i raddau helaeth y canlyniadau a fwriadwyd ac mae mwy o dystiolaeth ein bod wedi llwyddo na wedi methu. Gellir priodoli rhywfaint o'r diffyg i fethiant ar ran Partner.</p>				
<p><b>Prif Ddiffyg(ion) Hamdden:</b> Roedd diffyg yn nifer y sesiynau symudol gyda phobl ifanc mewn ardaloedd a dargedwyd fel rhan o ymgyrch i sicrhau bod y gwasanaeth yn gynhwysol, yn hyrwyddo cyfleon cyfartal ac yn caniatáu i bobl ifanc asesu / gwneud sylwadu ar strategaethau gweithlu ac ar wasanaethau a ddarperir ar eu cyfer. Cadarnhawyd bod hyn wedi digwydd oherwydd nad oedd partner o'r Sector Gwirfoddol wedi gallu darparu adnoddau am gyfnod. Nodyn: Bydd hyn yn gymwys fel un neu ddau o'r isod o ganllawiau LIC:</p> <ul style="list-style-type: none"> <li>• <i>Amgylchiadau Eithriadol:</i> mae'r diffyg o ran perfformiad i'w briodoli'n gyfan gwbl neu'n bennaf i ddyylanwadau allanol nad oedd modd eu rhagweld na'u rheoli.</li> <li>• <i>Methiant gan Bartner:</i> mae'r diffyg yn adlewyrchu tanberfformiad partner, ac mae'r awdurdod lleol wedi cymryd camau i ddeall hynny, a os oes modd i leddfu ei effaith.</li> </ul>				
Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd
CC5	6	6	10	Dim yn hysbys hyd yma
<b>Thema LICC:</b> <u>Bod gan Bobl yr Addysg a'r Sgiliau i Fyw Bywydau Ffyniannus a Bodlon</u>				
<b>Blaenoriaeth CSYM:</b> Gwella Cyraeddiadau Addysgol				
<p><b>Hunanasesiad:</b> Rydym wedi cyflawni'n llwyddiannus y camau a nodwyd gennym ac mae'r dystiolaeth o fesurau interim yn dangos yn glir bod y dystiolaeth o lwyddiant yn llawer mwy na'r dystiolaeth o fethiant. Fodd bynnag, ni fydd y cyfan o'r wybodaeth ar gael tan yn hwyrach yn y flwyddyn (Blwyddyn Academaidd). Mae'r perfformiad hyd yma yn galonogol.</p>				
<p><b>Prif Ddiffyg(ion):</b> dim hyd yma – yn disgwyl canlyniadau ar ddiwedd y flwyddyn ysgol.</p>				
Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd
CCA6	8	7	7	5
<b>Thema LICC:</b> <u>Bod Cymunedau yn Ffynnu ac yn Ddiogel a bod Ganddynt Fynediad i Dai Da a Chludiant Cynaliadwy</u>				

## Blaenoriaeth CSYM: Llai o Ddigartrefedd

**Hunanasesiad:** Rydym yn ystyried bod y CC hwn yn llwyddiannus oherwydd ein bod i bob pwrpas wedi cyflawni'r canlyniadau a fwriadwyd ac mae'r dystiolaeth yn dangos yn glir bod dystiolaeth o lwyddiant yn llawer mwy na'r dystiolaeth o fethiant. Cydweithio wedi llwyddo i sicrhau'r canlyniad hwn.

**Prif Ddiffyg(ion): Tai-** Nid ydym wedi cwrdd â'n holl dargedau, ond gellir priodoli'r methiant i gwrdd â thargedau i fethiant gan bartner, ac yn arbennig lle byddai'r Panel Tai Fforddiadwy yn gweithio gyda'n partneriaid gan gynnwys Landlordiaid Cymdeithasol Cofrestredig, Ymgynghorwyr Morgeisi a chwmnïau Gwerthu Tai Lleol i alluogi pobl i brynu eu cartrefi eu hunain trwy rannu pryniant ac ati. Ni wariwyd y gyllideb o £332,000 a oedd ar gael yn 2010/11 oherwydd cymhlethdodau o ran materion cyfreithiol a fframwaith ariannol yr oedd raid ei sefydlu cyn cynnig cynlluniau. Bydd y swm hwn yn cael ei gyfuno gyda'r arian fydd ar gael ar gyfer eleni ( £317,000 i roi cyfanswm o £649,000 ar gyfer 2011/12. Bydd yr arian hwn yn cael ei wario yn ystod 2011-2012. (Gweler Atodiad 1)

Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd
CC7	6	6	7	6 (+1 diffyg bychan)

### **Thema LICC: Bod Cymru yn Gymdeithas sy'n Defnyddio Ynni'n Effeithiol yn Gymdeithas Carbon Isel ac yn Gymdeithas Gwastraff Isel**

**Blaenoriaeth CSYM:** Effeithlonrwydd Gwastraff ac Adnoddau Naturiol

**Hunanasesiad:** Rydym yn ystyried bod y CC wedi bod yn gwbl lwyddiannus oherwydd ein bod wedi cyflawni'r canlyniadau a fwriadwyd ac mae'r dystiolaeth yn dangos yn glir bod y dystiolaeth o lwyddiant yn llawer mwy na'r dystiolaeth o fethiant. Mae'r mesurau yr adroddwyd arnynt wedi'u cyflawni'n sylweddol a lle rydym wedi methu targedau roeddem bron a'u cyflawni a gellir eu hystyried fel *Diffyg Bychan*: mae'r diffyg yn y perfformiad yn rhy fach i fod wedi medru ei ragweld yn rhesymol wrth bennu'r targed.

**Prif Ddiffyg(ion): Rheoli Gwastraff** - Bu diffyg bychan o 0.25% yn y ganran o wastraff y rhagwelwyd y byddai'n cael ei ailgylchu. Gellir priodoli hyn i'r ffaith bod Ynys Môn yn cynhyrchu mwy o wastraff ar y cyfan nag a ragwelwyd yn wreiddiol - hwn oedd y cynnydd cyntaf yn y llwyth gwastraff ers 2006/2007. Gellir priodoli'r diffyg hefyd i'r tywydd garw yn ystod Rhagfyr 2010 a gafodd effaith ar y gwasanaeth ailgylchu a gallu deiliaid i gymryd rhan yn ddo, yn ogystal â'r ffaith nad oedd canolfannau ailgylchu ar gael i'r cyhoedd. Oherwydd y tywydd garw a'r anawsterau yn sgil hynny bu gostyngiad o 9% yn y llwyth gwastraff a ailgylchwyd dros y 3ydd Chwarter yn 2010/11 o gymharu â'r un cyfnod yn ystod 2009/10.

Cytundeb Canlyniadau	Camau a Bennwyd	Camau a Gyflawnwyd	Mesurau a Bennwyd	Mesurau a Gyflawnwyd
CC8	5	5	9	7

### **Thema LICC: Bod yr Amgylchedd yn cael ei Diogetu ac yn Gynaliadwy**

<b>Blaenoriaeth CSYM:</b> Gwella ansawdd yr amgylchedd naturiol a'r mwynhad ohono				
<b>Hunanasesiad: Cwbl Lwyddiannus.</b> Rydym wedi cwrdd â'r canlyniadau a fwriadwyd ac mae'r dystiolaeth yn dangos yn glir bod dystiolaeth o lwyddiant yn llawer uwch na'r dystiolaeth o fethiant.				
<b>Prif Ddifyg(ion): Hamdden</b> - Sicrhau bod mwy o bobl yn cymryd rhan / cael mynediad i gyfleo'n gweithgaredd corfforol yn amgylchedd naturiol unigryw Môn. Ni chyflawnwyd y targed o ran sefydlu clybiau oherwydd mater a oedd yn ymwneud â chymwysterau gwirfoddolwyr. Gallwn briodoli hynny'n rhesymol i amgylchiadau eithriadol. Mae'r diffyg yn y perfformiad i'w briodoli'n gyfan gwbl neu'n bennaf i ddyylanwadau allanol nad oedd modd eu rhagweld na'u rheoli.				
<b>Cytundeb Canlyniadau</b>	<b>Camau a Bennwyd</b>	<b>Camau a Gyflawnwyd</b>	<b>Mesurau a Bennwyd</b>	<b>Mesurau a Gyflawnwyd</b>
CC9	5	5	6	6
<b>Thema LICC: Bod ein Hiaith, ein Diwylliant a'n Treftadaeth yn Ffynnu</b>				
<b>Blaenoriaeth CSYM:</b> Bod mwy o Bobl yn Mynychu ac yn Cymryd Rhan mewn Gweithgareddau Celfyddydol a Diwylliannol a'r Amgylchedd Hanesyddol				
<b>Hunanasesiad: Cwbl Lwyddiannus</b> Rydym wedi cyflawni'r canlyniadau a fwriadwyd ac mae'r dystiolaeth yn dangos yn glir bod y dystiolaeth o lwyddiant yn llawer uwch na'r dystiolaeth o fethiant.				
<b>Prif Ddifyg(ion):</b> dim				
<b>Cytundeb Canlyniadau</b>	<b>Camau a Bennwyd</b>	<b>Camau a Gyflawnwyd</b>	<b>Mesurau a Bennwyd</b>	<b>Mesurau a Gyflawnwyd</b>
CC10	11	11	4	3
<b>Thema LICC: Bod Gwasanaethau Cyhoeddus yn Effeithlon ac yn Darparu Gwerth am Arian</b>				
<b>Blaenoriaeth CSYM:</b> Gwell Trefniadau Rheoli Asedau				
<b>Hunanasesiad:</b> Rydym yn ystyried bod y CC10 wedi <b>llwyddo</b> oherwydd ein bod wedi cyflawni'r canlyniadau a fwriadwyd ac mae'r dystiolaeth yn dangos yn glir bod y dystiolaeth o lwyddiant yn llawer mwy na'r dystiolaeth o fethiant.				
<b>Prif Ddifyg(ion): Eiddo</b> - Ni chyflawnwyd arbedion yn erbyn costau cynnal o werthiannau a throsglwyddo asedau oherwydd nid yw 2 ysgol wedi'u gwerthu oherwydd bod grwpiau cymunedol wedi dangos diddordeb mewn trosglwyddo'r asedau iddynt hwy ac mae hyn wedi dal y broses yn ôl (yn parhau).				

<b>Yr Holl Gytundebau Canlyniadau</b>	<b>Yr Holl Gamau a Bennwyd</b>	<b>Yr Holl Gamau a Gyflawnwyd</b>	<b>Yr Holl Fesurau a Bennwyd</b>	<b>Yr Holl Fesurau a Gyflawnwyd</b>
<b>Total</b>	71	68	78	50 (heb gynnwys diffyg bychan a 10 arall lle disgwylir canlyniadau)

- 4.2 Pwysleisir bod ein Hunanasesiad yn waith sy'n parhau ac mae'n seiliedig ar ein hasesiad mewnol o gyflawni'r Cytundeb Canlyniadau'n llwyddiannus fel y cyflwynir i'w hystyried gan LIC ar sail fwy ffurfiol.
- 4.3 Ar hyn o bryd felly mae'n anodd dweud gyda hyder beth fydd y sefyllfa ar ddiwedd y flwyddyn o ran ein sgôr cyfun. Credir ar hyn o bryd bod ein sgôr ar y ffin rhwng 75% a 100% dyraniad grant llawn. Fodd bynnag, rydym yn gweithio i sicrhau fod gennym yr holl wybodaeth a'r dystiolaeth y bydd raid wrthynt i gyflwyno ein hachos i Lywodraeth Cynulliad Cymru am gyllid grant llawn.
- 4.4 Cyflwynwyd y wybodaeth i LIC am sylw a chafwyd cyfarfod cychwynnol gyda'u Pennaeth Polisi (24 Mehefin 2011). Y cam nesaf yn y broses fydd trafod y Cytundeb Canlyniadau gyda nhw a darparu unrhyw dystiolaeth y gall fod arnynt eu hangen er mwyn dod i benderfyniad terfynol ynghylch ein llwyddiant cyffredinol a'r grant a gawn yn sgil hynny. Bydd hyn yn cynnwys cytuno ar dargedau ar gyfer Blynnyddoedd 2 a 3 (2011/12 a 2012/13) sydd hefyd wedi'u cynnwys yn y templed i Atodiad 1.

## 5. Argymhelliaid

- a) **Gofynir i'r Pwyllgor Sgriwtini Corfforaethol gydnabod a chefnogfi'r bwriad i fod yn monitro cynnydd yn erbyn y Cytundeb Canlyniadau drwy'r Cylch Cyfarfodydd Monitro Perfformiad Chwarterol, fel bod modd adnabod unrhyw faterion o lithriad mewn da bryd i'w bwydo i sgrιwtini fel bo angen**
- b) **Gofynnir i'r Pwyllgor Sgriwtini ystyried camau pellach sut gall y Cyngor sicrhau perfformiad digonol yn y blynnyddoedd sydd i ddod (2011/12 a 2012/13) yn wyneb y profiad a gafwyd ym mlwyddyn un (2010/11) o ran y canlyniadau a'r diffygion.**

*Enw'r Swyddog: Gethin Morgan*

*Teitl y Swydd: Rheolwr Cynllunio Busnes a Rhaglen*

*Adran: Adran y Prif Weithredwr*

## **Atodiadau**

### **Atodiad 1: Cytundeb Canlyniadau – Adroddiad i'r Pwyllgor Sgriwtini**

#### **2010-11**

**Penderfyniadau a wnaed yn Flaenorol gan y Cyngor, y Pwyllgor Gwaith neu'r Bwrdd Gwasanaeth Lleol**

**Cofnodion y cyfarfod o'r Pwyllgor Gwaith a gynhaliwyd ar 15 Chwefror, 2011**

#### **PENDERFYNWYD**

- Cymeradwyo'r Cytundeb Canlyniadau fel y manylir arno yn yr Atodiad i'r adroddiad hwn.
- Nodi'r trefniadau monitro fel rhan o'r fframwaith cynllunio busnes ac adrodd chwarterol i'r Pwyllgor Gwaith.
- Gofyn i'r swyddogion adrodd yn ôl i'r Pwyllgor Gwaith gyda hyn ar oblygiadau ariannol rheoli Cytundeb Canlyniadau dros yr ychydig flynyddoedd nesaf ac, fel rhan o'r adroddiad hwnnw, gofyn iddynt ofyn am sylwadau gan Gymdeithas Llywodraeth Leol Cymru ac Awdurdodau eraill yng Nghymru yn y cyswllt hwn.

#### **Papurau Cefndir:**

**Prospectws ar gyfer Cytundebau Canlyniadau, Llywodraeth Cynulliad Cymru**

<http://wales.gov.uk/topics/localgovernment/partnership/outcomeagree/?skip=1&lang=en>

**Cynllun Busnes Corfforaethol Cyngor Sir Ynys Môn 2011/12**

<http://www.anglesey.gov.uk/doc.asp?catid=5560>

**Swyddog Cyswllt: Gethin Morgan (Est 2111)**

**ATODIAD-APPENDIX 1**

**Cytundeb Canlyniadau - Adroddiad Sgriwtini Corfforaethol 2010-11**

- **Outcome Agreement - Corporate Scrutiny Report 2010-11**

DRAFT

**What we are trying to achieve**

Improved Health through the life course.

**Specifically:**

- A. Encourage children and young people on Anglesey to live active lives and become active adults
- B. Encourage adults on Anglesey to be more active, more often, throughout life
- C. Promote independence for health and help people manage illness / chronic conditions

**Current Strengths**

- Active Young People participation rates for rural North (65%) are above Welsh average (60%).
- Figures for Anglesey 5x60 scheme (11-16 year olds) are best in Wales for extracurricular (frequency of) participation.
- Adult participation rates ('any participation') for Anglesey (60%) are above Welsh average (56%).
- Anglesey Physical Activity Forum provides a multi agency forum for those providing physical opportunities on Ynys Mon (e.g. Council health promotion dept, older people's strategy scheme, healthy schools co-ordinator, active workplace officer, Medrwn Mon, coastal path officer, NPHS representative, Sport Wales officers, Council members, sports development, leisure centres, etc).
- Dedicated graduate trainee officer to promote Anglesey's physical activity agenda.
- Schemes in place to cater for target groups which have traditionally shown low participation rates: Sure Start (young mothers); Dragon Sports & Healthy Schools Scheme (primary school children); 5x60 (extracurricular secondary school children); free swim (all children); Mentro Allan (women 16-25 yrs); Disability Sports Wales; Walking the Way to Health (senior citizens); G.P. Referral & Cardiac Rehabilitation; Green Gym (mainly senior citizens); Outdoor Adventure (11-16 yrs)

Key role played by leisure in context of Anglesey Community Strategy – links to: Economic Re-generation (creation of jobs, coaches & leaders, in field of leisure); Active & Health Communities (targeted participation schemes); Quality Environment (cycle routes & schemes, outdoor lifestyle projects); Safe Communities (youth club provision, outreach

work & accredited schemes for young people); Vibrant & Strong Communities (coach education, volunteer opportunities); Welsh Culture (leisure input into major cultural events – Sioe Mon, Gwyl Plant, Urdd Eisteddfod).

### **Areas for Improvement and Key Risks**

- Adult participation rates for Anglesey (32%) are below Welsh average (38%) when walking, billiards & snooker are excluded.
- The National Indicator for Leisure Services ('the No of visits to leisure centres, per 1000 population') shows that attendance at Anglesey leisure centres (8,324 visits / 1000 population) is just under the Welsh average (8,381 visits / 1000 population).
- All leisure sites are required to reduce their expenditure budgets by a sum determined by the Department, in keeping with the Council's affordable priorities programme, this reduction may lead to a rationalisation in current provision (e.g. opening hours) or even to parts of a facility being withdrawn.
- Risk of reduction in funding for key posts / schemes, namely: Outdoor Adventure, Mentro Allan, Disability Sports, Walking Scheme, N.E.R.S., Cymorth projects (sure start, outreach bus), Llais Ni.
- Need to ensure that physical activity services are adequately promoted amongst communities

### **Improvement Planned and Evidence**

	<b>Actions</b>	<b>Deadline</b>	<b>Result 2010-11</b>	<b>2011-12</b>	<b>2012-13</b>
<b>1A</b>	<b>Encourage children and young people on Anglesey to live active lives and become active</b>				
<b>OA 1A.1</b>	Provide activity programmes to cater for ages 0-18, delivered over 5 centres, to include: swimming, gymnastics, football, cricket, tennis, basketball & outdoor pursuits. Work with schools & Active Young People Officer to provide follow-on courses / sessions, from their initial taster sessions.	31/03/2013  <u>Year 1 –</u> <u>31/03/2011</u>  Evidence to be	Either: confirm action complete, with date; confirm ongoing / on track; or cross-refer to reasons for shortfall (below)  <b>Action complete:</b>	31/3/12	31/3/13

		provided for Year 1 activity	31/3/11  (Evidence: leisure centre registers & attendance  Active Young People Officer – annual plan report.).		
<b>OA 1A.2</b>	Promote benefits of leisure centre membership, through specific promotion methods: enquiry cards/e-mail contact, Facebook page, introduction of junior fitness scheme to mirror benefits of adult direct debit scheme.	31/03/2013	<b>Completed</b> Year 1 progress:  Enquiry cards received with e-mail contacts (Evidence: marketing officer's report)  Facebook page subject to rigorous control from Council's Social Media Policy, thus Facebook page trialled by 6 <sup>th</sup> Form pupils, promoting Amlwch Leisure Centre (Evidence: see Facebook – Amlwch Leisure Centre).	Facebook page:  1/9/11	31/3/13

		<p><u>Year 1</u></p> <p>Fitschm:/Enq Cards 1/4/11</p> <p>Evidence to be provided of year 1 activity</p>	<p>Shortfall (see below) However, compromise made by setting up a weekly fitness ticket for juniors (Evidence: leisure centre weekly registers).</p>		
<b>OA 1A.3</b>	Run in-house and outreach programmes to cater for young people: dragon sports (7-11); young people (5x60); children with disabilities (Disability Sports Wales). Promote / showcase schemes (& any special achievements) through joint campaigns with private sector (e.g. Wylfa); public sector (e.g. Healthy Schools Co-ordinator, C.Y.P.P.); & third sector (e.g. Medrwn Mon).	<p>31/03/2013</p> <p><u>Year 1 – 31/03/2011</u></p> <p>Evidence to be provided for Year 1 activity</p>	<p><b>Action complete:</b> 31/3/11 (Evidence: Dragon Sports annual report; 5x60 annual report; Disability Sports year report.  Joint schemes / achievements:  with Healthy Schools: National Quality Award; with C.Y.P.P.: Flying Start water babies scheme; with Menter</p>	31/3/12	31/3/13

			Mon: Breakfast Club & Bike maintenance club.		
<b>OA 1A.4</b>	Tailor free swim scheme to particular groups: (i) providing free holiday lessons for those pupils who have not attained KS2; (ii) providing structured sessions for disabled groups to increase current usage; (iii) work with private sector (e.g. Conwy centre) & North Wales Outdoor Partnership to introduce specialist activities, e.g. kayaking, sailing, surfing – so that young people are introduced to a wider range of aquatic activities than just swimming.	31/03/2013  <u>Year 1</u>  KS2 lessons, disability structured & Kayaking at 2 centres  1/9/11  Evidence to be provided for year 1 activity, if any	<b>Completed:</b> (see below)  Disabled groups: action complete + increase in attendance (Evidence: centre booking sheet will show establishment of additional session, which feeds into Club).  Kayaking: action complete (Evidence: centre booking sheet / register = 1 x new session & 1 x new club).	Sailing  1/9/12  Kayaking - 3 <sup>rd</sup> centre  1/9/12	Surfing  1/9/13
<b>OA 1A.5</b>	Qualify young coaches, leaders & volunteers in a variety of activities, to provide opportunity for physical activity in the community (to ensure activities are sustainable). Qualifications will be accredited & thus will develop generic & specific skills to meet the needs of the labour market.	31/03/2013  <u>Year 1 –</u> <u>31/03/2011</u>  Evidence to be provided for	<b>Action complete:</b> see P.I. measure below.	31/3/12	31/3/13

		Year 1 activity			
<b>1B</b>	<b>Encourage adults on Anglesey to be more active, more often, throughout life</b>				
<b>OA 1B.1</b>	<p>Introduce a corporate scheme (in collaboration with Council Active Workplace Officer), modify the direct debit fitness package, &amp; broaden to include major employers on Island. The aim of the scheme is to</p> <ul style="list-style-type: none"> <li>1) Give Anglesey County Council employees improved access (Price and range of options)</li> <li>2) Extend the offer to approx 300 additional employers, to include smaller employers such as sandwich shops, stationer MOT Centres etc</li> <li>3) Help larger employers e.g. Wylfa, Police, Fire &amp; Rescue etc to achieve Corporate Health awards</li> </ul>	<p>31/03/2013</p> <p><u>Year 1 – 31/03/2011</u></p> <p>Extend the offer and evaluate take up to determine targets for years 2 &amp;3</p> <p>Evidence of activity to be provided</p>	<p><b>Action complete</b></p> <p>(Evidence: No of Council employees on DD scheme;</p> <p>Register of Companies that have enrolled on our Corporate Scheme + No of scheme Corporate members overall).</p>	31/3/12	31/3/12
<b>OA 1B.2</b>	Work with Management (Advisory) Companies (e.g. Alliance Leisure) to promote benefits of leisure centre membership for adults. Illustrate the value and accessibility of Leisure Centre packages v private gyms, through promoting packages, e.g. 'price for life,' 'beat the vat;' 'introduce partner;' 'free passes, etc'	<p>31/03/2013</p> <p><u>Year 1 – 31/03/2011</u></p> <p>Evidence to be provided for</p>	<p><b>Action complete</b></p> <p>(Evidence: No of staff trained by Alliance Leisure on 'Fundamental Sales Process' course</p> <p>Promotional material: new DD membership</p>	31/3/12	31/3/13

		Year 1 activity	scheme, corporate scheme, targeted offers)		
<b>OA 1B.3</b>	Tailor free swim scheme to particular adult groups: (i) providing lessons for those too nervous to learn in their youth; (ii) work with private sector (e.g. Rhosneigr Alternative Centre) to introduce specialist activities, (e.g. kayaking, sailing), & (iii) G.P.'s & NHS Trust, to provide exit routes for those completing G.P. Referral or Cardiac programmes. Aim is to ensure adults are introduced to a wider range of aquatic activities than just swimming.	31/03/2013  <u>Year 1 – 31/03/2011</u>  Evidence to be provided for Year 1 activity	(i) <b>Action complete:</b> adult lessons occurring at 2 out of 3 centres.  (ii) <b>Action complete:</b> (Evidence: register of those attending kayaking taster day run by Rhos. Alt. Centre + evidence of follow up session at centres.  (iii) <b>Action complete</b> Evidence: aqua sessions now provided at all 3 centres.	31/3/12	31/3/13
<b>1C</b>	<b>Promote independence for health and help people manage illness / chronic conditions</b>				
<b>OA 1C.1</b>	Promote recovery & prevent conditions for low risk patients getting worse by mentoring & motivating participants, in partnership with G.P. practices for: e.g., angina, osteoporosis, anxiety, obesity, falls, etc) - through	31/03/2013  <u>Year 1 –</u>	<b>Action complete</b> (Evidence: measures below for G.P. Referrals ; computer reports for	31/3/12	31/3/13

	<p>development of personal wellness programmes - . Our programmes will be structured to help educate participants to independently manage their health, through being active &amp; to engage them sufficiently to maintain attendance. Following completion of programme, the aim is to move participants on to our 'Fit for Life' programme &amp; ultimately to independently chosen exit routes, (e.g. aquatic activities, Camu Allan, Age Well Centre activities).</p>	<u>31/03/2011</u> <p>Evidence to be provided for Year 1 activity</p>	<p>Fit for Life attendance &amp; aqua aerobics Annual report Camu Allan Officer &amp; Age Well Co-ordinator).</p>		
<b>OA 1C.2</b>	<p>Promote recovery &amp; prevent condition getting worse for high risk patients by mentoring &amp; motivating high-risk participants, in partnership with NHS Trust (referred following heart attacks) - through development of personal programmes. Our programmes will be structured to help educate participants to independently manage their health, through being active &amp; to engage them sufficiently to maintain attendance. Following completion of programme, aim is to move participants on to low-risk 'G.P. Referral' programme, graduating to our 'Fit for Life' programme.</p>	<u>31/03/2013</u> <p><u>Year 1 –</u> <u>31/03/2011</u></p> <p>Evidence to be provided for Year 1 activity</p>	<p><b>Action complete</b> (Evidence: measures below for Cardiac; Cardiac officer report re. numbers graduating from Cardiac to G.P. scheme.</p>	31/3/12	31/3/13
<b>OA 1C.3</b>	<p>Work with our Exercise By Invitation Officers, Council Older People's Strategy &amp; Age-Well Centres to provide exit routes from Referrals into free swimming, particularly structured</p>	<u>31/03/2013</u> <p><u>Year 1 –</u></p>	<p><b>Action complete</b> (Evidence of structured activities set up + registers / attendance</p>	31/3/12	31/3/13

	activities - to encourage senior citizens to improve swimming technique / learn to swim, keep active after illness & be subject to a wider range of aquatic activities.	<u>31/03/2011</u> Evidence to be provided for Year 1 activity	stats at each centre).		
--	---	--	------------------------	--	--

Measures	Target 2010/11	Outturn 2010/11	Comments	Target	Target
				2011/12	2012/13
<b>1A</b> <b>Encourage children &amp; young people on Anglesey to live active lives and become active adults</b>					
<b>OA 1APi 01</b> ` No of junior visits to leisure centres, per 1000 population	3,765	4,048	Either: confirm met; or cross-refer to reason for shortfall  <b>Met.</b>	3,800	4,000
<b>OA 1Api 02</b> No of young people on Anglesey (14,000) that are current members of a leisure centre	2,700	2717	<b>Met</b>	3,000	3,300
<b>OA 1APi 03</b> No of attendances (young people) at sports development / outreach activity programmes	81,600	81,668	<b>Met</b>	83,200	85,700
<b>OA 1APi</b> No of swims - young people attending free swim casual sessions	12,600 (should)	5,219	<b>Shortfall</b> <b>(but see reason</b>	4,527	5,375

<b>04</b>		have been 4,311)		for shortfall)		
<b>OA 1APi 05</b>	No of swims young people attending free swim structured sessions	3,230	3,488	Met	3,300	3,400
<b>OA 1Api 06</b>	No of leaders/coaches/volunteers providing sporting opportunities in the community	280	242	Shortfall	260	380
<b>1B</b>	<b>Encourage adults on Anglesey to be more active, more often, throughout life</b>					
<b>OA 1Bpi 01</b>	No of adult visits to leisure centres, per 1000 population	4,700	4,947	Met	4,900	5,200
<b>OA 1Bpi 02</b>	No of adults on Anglesey that are current members of a leisure centre	2,500	2,537	Met	2,700	3,000
<b>OA 1Bpi 03</b>	No of swims - senior citizens attending free swim casual sessions	8,750	8,914	Met	9,000	9,200
<b>OA 1Bpi 04</b>	No of swims - senior citizens attending free swim structured sessions	2,700	2,053	Shortfall	2,770	3,000

<b>1C</b>	Promote independence for health and help people manage illness / chronic conditions					
<b>OA 1CPi 01</b>	No of attendances by G.P. referrals to classes organised by Dept  Note: We need to rework these figures to 'complete the 16 week course within the period' for consistency	10,190	9,712	Marginal Shortfall (see reason for shortfall)	10,250	10,400
<b>OA 1CPi 02</b>	% of G.P. low risk registered clients that complete the Dept's 16 week scheme  (If we use the WG definition 'complete the 16 week course within the period' Baseline would have been 38%	45%	38%	Minor Shortfall (see reason for shortfall)	40%	45%

	(If we use the new definition which matches the WG Pi guidelines of registrations as opposed to referrals and definition 'complete the 16 week course within the period' Baseline would have been 53%	55%	58%	Met.	58%	60%
<b>OA 1CPi 03</b>	No of attendances by NHS Trust referred cardiac patients to classes organised by Dept  Note: We need to rework these figures to 'complete the 16 week course within the period' for consistency	2,750	2,872	Met.	2,800	2,850
<b>OA 1CPi 04</b>	% of G.P. high risk registered clients that complete the Dept's 16 week scheme  (If we use the WG definition 'complete the 16 week course within the period' Baseline would	60%	47%.	Shortfall	50%	60%

	have been 71%					
	(If we use the new definition which matches the WG Pi guidelines of registrations as opposed to referrals and definition 'complete the 16 week course within the period' Baseline would have been 75%	75%	55%	Shortfall	58%	60%

- (\*)We confirm that these targets had previously been set on the total No of clients referred to us by the medical professionals – i.e. includes those who did not attend / enrol at all for our 16 week scheme. We propose that Attendees only, should be measured, which provides a more accurate reflection in terms of conversion rates.
- Method Statement for collection of stats – re. the high risk scheme, as clients can take a long time to complete & can often cross over quarterly & annual periods, we propose to apply the definition: if clients are still enrolled with us at the above times, they will be included as completed.
- Although not originally used, we propose to express conversion rates (success) in % terms – i.e. what proportion of the amount referred to us have we been successful in retaining.

Reasons for shortfalls	
1	[Insert short commentary on each action / target where performance was short of expectation, describing the reasons for this – and especially any reasons which mean you believe that the shortfall could not have been prevented by your authority.]
3	OA 1A.4: KS 2 lessons scheme target will move to Year 2 as our temporary Aquatics Officer was not approved / appointed until December 2010.
4	OA 1APi 04: An error was made in the target set. This was based on incremental increase from 2009/10 full-year baseline and should have taken into account the reduced provision guidelines (from 1/4/10, W.A.G. reduced provision guidelines (for <u>casual</u> free swim during school holidays) <u>from</u> : 50% of each swimming pools public opening time, <u>to</u> : “a minimum of 7 hours free swimming & 7 hours structured aquatics – per week, per local authority”). Looking at the target set (old criteria) and re-calculating it pro-rata against the current criteria produces a target of 4,311 – increasing to 4,527 and 5,375 in years 2&3 respectively.
5	<b>OA 1Api 06:</b> loss of Football Officer due to grant reductions has led to less coach education in this popular sport. Grant was provided by the Welsh Football Trust)
6	OA 1Bpi 04: Due to no aqua aerobics for part of year at 1 centre, so unable to appoint a coach, Now in place..
7	OA 1CPi 01: Significant reduced attendance in Q3 – weather related & some centre shut downs 23 days lost Plas Arthur, Llangefni =12 Holyhead Leisure Centre = 6 Amlwch Leisure Centre = 5.

Overall self-assessment of performance for this outcome:

Successful

This outcome can be considered fully successful, because we have substantially achieved the intended outcomes and the clear weight of evidence shows that evidence of success is significantly greater than evidence of failure.

Although we have not achieved all targets, in the main missed targets may be regarded as *Marginal shortfall*: the shortfall in performance is too small to have reasonably been anticipated in setting the target.

Collaboration has been successful in achieving these outcomes.

The exception to this is the free swim situation, which was based on a miscalculation of the original target which was based on an incremental increase from 2009-10 full year baseline but did not take account of WAG's reduced provision guidance which was issued in April 2010. If we apply the targets pro rate we would have a target of 4,311 against which we have achieved 5,219.

**Note: We had an initial risk identified for this outcome** • Risk of reduction in funding for key posts / schemes, namely: Outdoor Adventure, Mentro Allan, Disability Sports, Walking Scheme, N.E.R.S., Cymorth projects (sure start, outreach bus), Llais Ni.

**What we are trying to achieve**

Support is provided so that people can live independent lives

Specifically:

- A. Use of technology to improve the customer experience.
- B. Introduction of a proactive response service.

**Current Strengths**

- Partnership approach, with funding from Supporting people, CHC.
- Well established partnership, noted for good practice.
- Delivering opportunities.

**Areas for Improvement and Key Risks**

- Work is not yet fully embedded into mainstream.
- Continuity of funding streams.
- Aging population.

**Improvement Planned and Evidence**

	Actions	Deadline	Result 2010-11	2011-12	2012-13
<b>2A</b>	Use of technology to improve the customer experience				
<b>OA 2A.1</b>	Make telecare available to an increased number of service users by raising awareness and raising the profile through active marketing	31-03-2012  <u>Year 1 – 31/03/2011</u>  Evidence of:  Produce leaflets and articles and use of web site	<i>Completed:</i>  <i>Telecare Leaflets issued.</i> <i>Article in Community Newspapers May 2010.</i> <i>Article Mon News - May 2010.</i> <i>Presentations Rhosneigr &amp; Cemaes Bay Falls Clinics May 2010.</i> <i>Anglesey Show – August 2010.</i> <i>Winter Fairs at Llangefni &amp; Holyhead October 2010.</i> <i>Open Days Canolfan Byron 9<sup>th</sup>.14<sup>th</sup> &amp; 19/10/10.</i> <i>Tenant's Forum March 2011.</i> <i>IOACC Newsletter March 2011.</i> <i>Tunsatll Customer Newsletter Summer 2010.</i>	Use of Canolfan Byron services	
<b>OA 2A.2</b>	Support and develop front line Health & Social Care practitioners in the potential of Telecare to support independent living through awareness	31-03-2013  <u>Year 1 –</u>	<i>Completed:</i> Presentations given to: <i>Older Adults, Physical &amp; Sensory Disability, Learning Disability&amp; Duty</i>	16 sessions	20 sessions

	training	<u>31/03/2011</u>  Evidence of: 12 sessions	<i>Teams x 8 sessions. Presentations to Multi Disciplinary Teams meetings x 2. Presentations to District Nursing team Meetings – x 3. Joint visits also undertaken during the year for complex cases.</i>		
<b>OA 2A.3</b>	Develop a collaborative N.Wales approach by merging the monitoring functions of Gofal Môn (Ynys Môn), Conwy Care line (Conwy) and Flintshire care (Flintshire). This should improve and future proof the service by integrating operations to allow for smarter procurement options resulting in increased choice of Telecare and Telehealth by using more advanced applications through adoption and integration of new technologies and providing more options to manage risks to independence, therefore enabling more people to remain in their own homes with support.  New operation will allow opportunities for economies scale and the opportunity to evaluate how these savings can be used to improve the user experience.	31-03-2013  <u>Year 1 – 31/03/2011</u>  Evidence of: Develop approach	<i><b>Completed:</b> Business Case approved by Executive Committee - October 2010. Implementation in progress – 95% complete. "Galw Gofal" the Regional Monitoring Centre to be established as from 1/6/2011. Staff appointed to new structure. TUPE transfers to be implemented from 1/6/2011.</i>	Install and pilot collaborative service	Review performance for further development
<b>2B</b>	<b>Introduction of a proactive response service</b>				

<b>OA 2B.1</b>	<p>Develop an out of hours generic health and social care service pilot in partnership with BCUHB that can also provide a response service to support the deployment of Telecare and Telehealth for those service users who do not have informal responders/ family able to respond in a out of hours emergency</p> <p>Providing more flexible services to manage risks to independence, therefore enabling more people to remain in their own homes with support.</p> <p>Improve quality of life for services users and carers</p> <p>Seamless service to individuals from one workforce, providing continuity, in relation to health and social care.</p> <p>Enables those without informal responders to access Telecare and Telehealth services</p>	<p>31-03-2013</p> <p><u>Year 1 – 31/03/2011</u></p> <p>Evidence of: Scope and align practice for the region Section 33 agreement</p>	<p><i>Adequately progressed - Scoping exercise completed, required competences identified and training sourced. Initial pilot completed and draft Section 33 in place. Inadequate resources has affected implementation.. Further work has progressed to consider alternative ways to deliver the service with intermediate care and consideration to pool funding to achieve this aim.</i></p>	<p>Project set up and pilot</p>	<p>Review and roll out</p>	
	Measures	Target 2010/11	Outturn 2010/11	Comments	Target 2011/12	Target 2012/13
<b>2A+2B</b>						
<b>OA2Pi 01</b>	<b>Number of Telecare users</b>	750	792	<b>Target met</b>	800	850

<b>OA2Pi 02</b>	No of referrals tier 1 - basic Telecare Package	325	288	<b>shortfall – see below</b>	365	405
<b>OA2Pi 03</b>	No of referrals tier 2 – Basic package plus environmental sensors	45	24	<b>As above</b>	55	65
<b>OA2Pi 04</b>	No of referrals tier 3 - Basic package plus personal care sensors and environment sensors if required	60	36	<b>As above</b>	70	80
<b>OA2Pi 05</b>	No of installations tier 1	276	248	<b>As above</b>	310	344
<b>OA2Pi 06</b>	No of installations tier 2	32	19	<b>As above</b>	39	46
<b>OA2Pi 07</b>	No of installations tier 3	47	24	<b>As above</b>	55	63
<b>OA2Pi 08</b>	CHC fast tracks installations – % completed within target timescale	92%	93%	<b>Target met</b>	93%	93%

<b>OA2Pi 09</b>	Telecare installations – % completed within target timescale	90%	91%	<b>Target met</b>	90%	90%
<b>OA2Pi 10</b>	Service users are more confident to cope at home following receipt of the Telecare services – Collected from Customer satisfaction survey – sent within 2 months of inception of service	98%	99%	<b>Target met</b>	98%	98%
<b>Reasons for shortfalls</b>						
1	[Insert short commentary on each action / target where performance was short of expectation, describing the reasons for this – and especially any reasons which mean you believe that the shortfall could not have been prevented by your authority.]					
2	<p><b>Back-fill for staff absenteeism was provided to ensure business continuation, but the capacity was not available to ensure effective service promotion to drive the service forward. A charging policy has been adopted including full subsidies for those with substantial or critical assessed needs and a Supporting People Grant subsidy for eligible people living on a low income, for those with low to moderate needs. The impact of these subsidies has not yet been evidenced. A dedicated Telecare Team has been established as from 01/03/2011 who will implement and drive the Telecare agenda on Anglesey. .</b></p>					

<b>Overall self-assessment of performance for this outcome:</b>	Partly Successful
---	-------------------

We have not achieved all of our outcomes, and shortfalls cannot be justified by the extenuating circumstances allowed for in the evaluation document. We have however completed our actions and are confident that now we have the new structure in place we can achieve our targets for this year

We presently assess this OA as partially successful. Actions have been carried out, but have not fully delivered the expected outcomes or achieved set targets.

We have not achieved all of our outcomes, and shortfalls cannot be justified by the extenuating circumstances allowed for in the evaluation document. We have however completed our actions and are confident that now we have the new structure in place we can achieve our targets for this year.

Collaboration has been successful in completing the identified actions.

DRAFT

## OA6: Communities Are Vibrant And Safe, With Access To Good Housing And Sustainable Transport

### What we are trying to achieve

#### Less Homelessness

- A. Prevent homelessness & increase the provision of affordable housing
- B. Improve the turnover of empty public sector dwellings
- C. Maximise the number of empty private sector dwellings brought back into use

#### Current Strengths

- Good track record for homelessness.
- Affordable homes data.
- Robust strategies in place

#### Areas for Improvement and Key Risks

- Affordable home provision is restricted by economic climate and number of planning applications being received.
- Economic climate has resulted in restricted lending for prospective home owners.

#### Improvement Planned and Evidence

	<b>Actions</b>	<b>Deadline</b>	<b>Result 2010-11</b>	<b>2011-12</b>	<b>2012-13</b>
<b>6A</b>	Prevent homelessness/increase provision of affordable housing				
<b>OA6A.1</b>	Review eligibility criteria for accessing monies from the Homelessness Prevention Fund to enable more clients to access private sector accommodation	31-03-2013  <u>Year 1 –</u> <u>31/03/2011</u>  Evidence of: Review current	Either: confirm action complete, with date; confirm ongoing / on track; or cross-refer to reasons for shortfall (below)  <b>Complete – but</b>	Implement recommendations and seek additional funding	Carry out benchmarking exercise to compare success of scheme with other local

		policy	<b>further review work required.</b>		authorities
<b>OA6A.2</b>	Streamline the operation of the Private Leasing Scheme to ensure its viability as a suitable alternative to B & B following the withdrawal of WAG subsidy. We will provide intensive tenancy management to support vulnerable households to maintain their tenancies and minimise repeat homelessness	31-03-2013  <u>Year 1 – 31/03/2011</u>  Evidence of: Review/review procedures	<b>Complete</b> – Procedure reviewed - total number of properties on the scheme has been reduced.	Appoint dedicated Officer to manage PLS tenancies	Carry out post implementation review and adopt implementations
<b>OA6A.3</b>	Develop, launch and promote Housing Options website in conjunction with North Wales partners to streamline housing advice	31-03-2013  <u>Year 1 – 31/03/2011</u>  Evidence of: Work with 6 local authority partners to develop website based on	<b>Ongoing / on track</b> – Review has taken place, technical issues with links to the Corporate website have been resolved.	Launch , develop & promote Housing Options website	Promote update & monitor usage of website

		Cardiff model			
<b>OA6A.4</b>	To increase the provision of affordable housing we have earmarked recycled capital receipts (arising from existing low cost home ownership initiatives) to support the following strategic priorities: <ul style="list-style-type: none"> <li>• Council funded 'Homebuy' Scheme</li> <li>• Council funded Mortgage Rescue Scheme</li> <li>• Empty Property Grant</li> <li>• Self-build plots for sale ('Supported Mortgage Scheme' to provide money for those who would normally be eligible but are unable to access funds due to the current economic situation to finance the self build option)</li> </ul>	31-03-2013  <u>Year 1 – 31/03/2011</u>  Provide evidence of work during year	<b>Completed</b> – Priorities identified, year 1 funding allocated.		
<b>OA6A.5</b>	<b>In order to secure successful implementation, the Affordable Housing Panel will be working in collaboration with our partners including RSLs, Mortgage Advisors and local Estate Agents to enable people to purchase their own property through shared purchase, and lobbying institutions to make funds available.</b>	<b>£332,000</b>	<b>£0 See 'Reason for Shortfall' in 5 below</b>	<b>£649,000</b>	<b>TBC</b>
<b>6B</b>	Improve the turnover of empty public sector dwellings				

<b>OA6B.1</b>	<p>Make suitable homes available more quickly to Housing Register applicants by streamlining the allocation process including proposing the removal of member involvement.</p> <p>We aim to significantly reduce void turnaround times to make suitable homes available within a shorter timeframe and use regular meetings with Maintenance and Lettings staff to identify and unblock delays.</p>	<p>31-03-2013</p> <p><u>Year 1 – 31/03/2011</u></p> <p>Evidence of:</p> <p>Streamline the allocation process. Review the Allocation Policy</p>	<p>Allocation policy reviewed and adopted by executive in July 2010.</p> <p>Target for 2010/11 achieved. Process is on-going to achieve further improvement, which includes weekly monitoring. <b>Complete</b></p>	<p>Review long term Difficult to let units. Identify &amp; implement recommendations</p>	<p>Use regular meetings with Maintenance and Lettings staff to identify and unblock delays</p>
<b>6C</b>	Maximise the number of empty private sector dwellings brought back into use				
<b>OA6C.1</b>	Bring back empty private sector homes into the mainstream to provide good quality affordable homes, we will develop Empty Homes and Private Sector Renewal Strategies and invest in the capacity to deliver the former	<p>31-03-2013</p> <p><u>Year 1 – 31/03/2011</u></p> <p>Evidence of:</p> <p>Adoption of Empty Homes and Private Sector Renewal Strategies</p>	<p><b>Complete – Strategy in place.</b></p> <p>Job description / person spec for Empty Homes Facilitator - for approval with Commissioners.</p>	<p>Appointment of an Empty Homes Facilitator (fixed term). Create a data base of Empty Homes</p>	<p>Work in partnership to identify potential homes and tenants. Provide a 'no obligation' property assessment visit for Housing Renewal grants.</p>

<b>OA6C.2</b>	<p>Work in partnership to identify potential homes and tenants, and provide a 'no obligation' property assessment for Housing Renewal Grants</p> <p><b>External partners</b> - Private sector , RSLs</p> <p><b>Internal Partners</b> - Council tax, Environmental Services, Planning Services</p>	<p>31-03-2013</p> <p><u>Year 1 –</u> <u>31/03/2011</u></p> <p>Evidence of work for year 1 (if applicable)</p>	<p>– will form part of the Empty Homes Facilitator's role.</p>	<p>ditto</p>	<p>ditto</p>

Measures		Target 2010/11	Outturn 2010/11	Comments	Target	Target
					2011/12	2012/13
<b>6A</b>	Prevent homelessness/increase provision of affordable housing					
<b>OA6APi01</b>	HHA/013 The percentage of all potentially homeless households for whom homelessness was prevented for at least 6 months	73%	72%	Either: confirm met; or cross-refer to reason for shortfall  <b>Minor shortfall</b>	74%	75%
<b>OA6APi02</b>	Total number of families placed in B&B	6	5	<b>Target met</b>	5	4
<b>OA6APi03</b>	Total number of families placed in B&B who have exceeded statutory time limit	3	4	<b>Minor shortfall</b>	2	0
<b>OA6APi04a</b>	Number of units of accommodation secured via 'Homebuy' scheme:  WG funded	15	17	<b>Target Met</b>	TBC – subject to funding	TBC – subject to funding
<b>OA6APi04b</b>	Number of units of accommodation secured via 'Homebuy' scheme:  Council funded	0	0		3	
<b>OA6APi05</b>	No of Self build plots made available	4	5	<b>Target Met.</b>	5	5

<b>6B</b>	Improve the turnover of empty public sector dwellings					
<b>OA6BPi 01</b>	HLS/014 Average number of calendar days taken to let lettable units of permanent accommodation during the financial year	80 days	79.9	Target Met.	70days	60days
<b>6C</b>	Maximise the number of empty private sector dwellings brought back into use					
<b>OA6CPi 01</b>	Number of empty homes brought back into use	8	8	Target Met.	10	12

#### Reasons for shortfalls

1 The Finance Head of Service had confirmed budget availability of £332,000 in 2010/11 and £317,000 in 2011/12. However, there has been no expenditure to date and the combined allocation of £649,000 is available for 2011/12. This will be expended during 2011-2012. The reason for no expenditure to date, demonstrates the complexities around legal and financial framework issues which need to be in place, prior to offering interventions, thereby minimizing risks for both the Local Authority and the individuals taking up the offer of loans or other products offered.

At the Affordable Housing Panel meeting of 12<sup>th</sup> October, 2010, members recommended the following four priorities with an indicative % allocation for expenditure:

- Council Funded Homebuy Scheme 20%
- Council Funded Mortgage Rescue Scheme 15%
- Empty Property Grant 25%
- Self-build plots schemes – Site Preparatory Works 40%

Taking this into consideration, the current funding available in the Affordable Housing Account would assist approximately 10

	<p>households. The sum allocated for site preparation should bring forward two sites and contribute to the viability of schemes and could potentially help to deliver up to 24 new affordable homes.</p> <p>The sum of £649k is relatively small, and although a recommendation was made previously about allocating against percentages, it would be more effective to invest the money on the prioritized option[s] which has more impact.</p> <p>There was discussion with past Portfolio Holders for Housing and Finance about releasing funding from balances on a temporary basis to finance bridging loans and other repayable loans for housing purposes. This was not included in the 2011/12 budget. The Corporate Director (Finance) advises that this is an option that can be considered during the year and that it would require an amendment to the Treasury Management policy for the year. Views are invited on whether this is an option that should be considered.</p>
Head of Service - Report to Board of Commissioners (Extract) re Affordable Housing (20 <sup>th</sup> June 2011)	
Overall self-assessment of performance for this outcome:	Successful

We have substantially achieved the intended outcomes and the clear weight of evidence shows that evidence of success is significantly greater than evidence of failure.

We have not achieved all our targets, but those missed can be attributed to Partner failure or are marginal.

Collaboration has been successful for this outcome

### **What we are trying to achieve**

More efficient and effective Asset Management

- A. Identify and implement opportunities to reduce the authorities' maintenance liability and achieve additional capital receipts, in the smallholding estate.
- B. Target capital receipts and revenue savings which would accrue to the Council as a result, to mitigate our maintenance obligations, and increase available funds to maintain remaining stock, while encouraging retained use for communities.
- .

### **Current Strengths**

- The Council has adopted a 10-20 year strategic plan for smallholdings in the form of the service asset management plan (SAMP).
- The SAMP provides the basis for improving the estate farmhouses and outbuildings to ensure the smallholdings are fit for purpose for the future and that the estate becomes sustainable.
- The Council is undertaking a number of asset reviews through Task and Finish Panels which will give direction to the programme of asset rationalisation

### **Areas for Improvement and Key Risks**

- Development of heating and energy policy for smallholdings required to identify best form of heating for farmhouses.
- Political support for Task and Finish recommendations, and lead times for any actions requiring planning applications.
- Need to maximise effectiveness in difficult market conditions, and take account of the long as well as short term view.

### **Improvement Planned and Evidence**

	<b>Actions</b>	<b>Deadline</b>	<b>Result 2010-11</b>	<b>2011-12</b>	<b>2012-13</b>
<b>10A</b>	Identify and implement opportunities to reduce the authorities' maintenance liability and achieve additional capital receipts, in the smallholding estate.				
<b>OA10A.1</b>	Establish Task and Finish Groups to identify opportunities to reduce the authorities' maintenance liability and achieve additional capital receipts.	31-03-2011 <i>Evidence for Year 1 to be provided</i>	<b>Completed</b> – see accompanying reports from task and finish groups.		
<b>OA10A.2</b>	Develop a programme and action arising from Task and Finish Groups approved recommendations. (We have a number of Task and Finish groups currently in place as part of the affordable priorities programme. These are due to complete in 2011. We can then renegotiate our targets with WAG for years 2 & 3 from a known position).	Smallholdings and Evidence 31-03-2011  Yr2 + 3 TBD  31-03-2013	<b>Completed</b> see accompanying OA10A2 and OA10A6_Dwelling Refurb Timeline.xls		
<b>OA10A.3</b>	Revised Asset Management Plan prepared.	Start Date 01-04-2011  End Date	<i>Not applicable</i>	This is still planned for 2011/12 but is subject to a report to be considered by the Commissioners - probably Sept now	

		31-03-2012		- awaiting response from SLG	
<b>OA10A.4</b>	<b>Improving our Smallholding Estate Task and Finish Group</b> - Identify and dispose of surplus holdings to fund our improvement programme. (Task and Finish Group recommendations Yr 1 10/11).	£0.8M  31-03-2011  <i>Evidence for Year 1 to be provided</i>	<i>Completed</i> - Identification complete and two smallholdings sold Bryn Afon and Bryn Amel – see accompanying docs <i>Mandddaliadau - Cyfalaf 10-11.doc</i> and <i>Mandddaliadau REfeniw 2010-11.xls</i>	£0.8M  .  OA10APi 01 and 02 - no changes required	£0.8M
<b>OA10A.5</b>	Undertake survey of smallholdings.	31-03-2011  <i>Evidence for Year 1 to be provided</i>	<i>Completed</i> – see accompanying <i>OA10A5_Smallholding Surveys 2010.xls</i>		
<b>OA10A.6</b>	Establish and confirm programme of work	31-03-2013	<i>Completed</i> - see accompanying <i>OA10A2</i> and	Confirm programme of	Confirm programme of

	for smallholdings.	<i>Evidence for Year 1 to be provided</i>	<i>OA10A6_Dwelling Refurb Timeline.xls and OA10A6_Project Mandate - amended version Feb 2011.doc</i>	work	work
<b>OA10A.7</b>	Address work identified in smallholdings programme within budget.	31-03-2013 <i>Evidence for Year 1 to be provided</i>	<b>Completed</b> - see accompanying docs <i>Manddaliadau - Cyfalaf 10-11.doc and Manddaliadau REfeniw 2010-11.xls</i>	31/3/11	31/3/12
<b>10B</b>	<i>Target capital receipts and revenue savings which would accrue to the Council as a result, to mitigate our maintenance obligations, and increase available funds to maintain remaining stock, while encouraging retained use for communities.</i>				
<b>OA10B.1</b>	Review the Council's property asset base and develop a master list of all buildings (excluding housing).	31-03-2011 <i>Evidence for Year 1 to be provided</i>	<b>Completed</b> - see accompanying document <i>OA10B1_Buildings Register 19-5-11.xls</i>		
<b>OA10B.2</b>	Develop a Property Rationalisation Prioritised Disposal List, with a view to disposing of properties which are under-used or costly to maintain.	31-03-2011 <i>Evidence for Year 1 to be provided</i>	<b>Completed</b> - see accompanying document <i>OA10B2_Disposal List_18.05.2011.xls</i>		

<b>OA10B.3</b>	Panel recommendations to committee for approval to progress.	31-03-2011 <i>Evidence for Year 1 to be provided</i>	<b>Completed</b> -See accompanying document smallholdings report.pdf		
<b>OA10B.4</b>	Market and sell properties in accordance with agreed proposals to achieve increased capital receipts.	31-03-2013 <i>Evidence for Year 1 to be provided</i>	<b>Completed</b> - see accompanying docs <i>Manddaliadau - Cyfalaf 10-11.doc</i> and <i>Manddaliadau REfeniw 2010-11.xls</i>	31/3/12	31/3/12
<b>OA10B.5</b>	Invite Strategic Partners and Community Groups to take on certain properties so that they remain available for community and public use, whilst reducing our maintenance obligation.	31-03-2013 <i>Evidence for Year 1 to be provided</i>	31/3/12	31/3/11	31/3/12
<b>OA10B.6</b>	Conduct a separate Investment Property study on Industrial & Commercial assets.	Start Date 01/04/2011  End Date 31-03-2012	<i>Not applicable</i>	OA10B.6 - completed - to be reported formally to the Commissioners in conjunction with the Asset Management Plan report - no change	

Measures		Target 2010/11	Outturn 2010/11	Comments	Target	Targert
					2011/12	2012/13
<b>10A</b>	<i>Improving our Smallholding Estate</i>					
<b>OA10APi01</b>	Income raised to fund programme	£0.8M	met	See evidence folder	£0.8M	£0.8M
<b>OA10APi02</b>	No of smallholdings upgraded	+2	met	Bronallt and Fferam Y Llan upgraded	+5(7)	+8 (15)
<b>10B</b>	<i>Target capital receipts and revenue savings which would accrue to the Council as a result, to mitigate our maintenance obligations, and increase available funds to maintain remaining stock, while encouraging retained use for communities</i>					
<b>OA10BPi 01</b>	Capital receipts raised from sale of redundant property	1M	£1.339M	Target met	+1M(2)	+1.5M(+3.5)
<b>OA10BPi 02</b>	Savings against identified maintenance costs from sales and asset transfer.	193,600	Not met	actual £73,600 See below	£367,600.	<b>TBD subject to decisions arising from ongoing asset</b>

							<b>reviews</b>
--	--	--	--	--	--	--	----------------

<b>Reasons for shortfalls</b>	
<b>1</b>	<b>OA10BPi02. - not met because 2 schools have not been sold as we have had interest from community groups for asset transfers and these have caused delays in the process (still ongoing).</b>
<b>2</b>	Click here to enter text.

<b>Overall self-assessment of performance for this outcome:</b>	<b>Successful</b>
---	-------------------

We have substantially achieved the intended outcomes and the clear weight of evidence shows that evidence of success is significantly greater than evidence of failure.

The £120,000 shortfall against identified maintenance costs for OA10BPi2 relate to the following

Llandrygarn Primary School

Capel Coch Primary School

...this would account for £123,000, and would have meant we exceeded our target.

Expressions of interest pre date the signing of OA, but at the time of signing we could not have known the transfer would not take place within the timeframe. Discussion are on going , and this can be attributed to ***Exceptional circumstances:*** the shortfall in performance is wholly or mainly due to external influences which were both unforeseeable and uncontrollable.

DRAFT